



P.O. Box 2500, Richmond, Virginia 23218-2500
Toll free: 1-888-VARETIR (827-3847)
Web site: www.varetire.org
E-mail: vrs@varetire.org

June 17, 2016

Re: Volunteer Firefighters & Rescue Squad Workers Service Award Program (VOLSAP)

Dear volunteer department representative:

BPS&M, a Wells Fargo company, is the third-party record keeper for VOLSAP. The BPS&M/Wells Fargo office in Richmond, Virginia, is closing and, as of June 30, 2016, will move to its office in Nashville, Tennessee. Effective immediately, VOLSAP participants and departments may contact this office, toll free, at 1-844-749-1819.

The Wells Fargo Service Center in Waco, Texas, will receive and process quarterly contribution checks and transmittal forms. **Effective immediately, please send all transmittal forms and checks to:**

Regular mail

Wells Fargo IRT Texas Service Center/VOLSAP
P.O. Box 2577
Waco, TX 76702-2577

Overnight mail

Wells Fargo IRT Texas Service Center/VOLSAP
1800 N. Valley Mills Dr.
Waco, TX 76710

BPS&M and Wells Fargo value your relationship, and they have assured us that the closing of the Richmond office will not affect the level of service you will receive.

Contact information for Wyster will remain unchanged.

Again, if you have questions about VOLSAP going forward, please call 1-844-749-1819 or contact volsap@varetire.org. Updated information will also be available on the VOLSAP website at <http://volsap.org/>.

Sincerely,

The Virginia Retirement System